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## Memo

To: Planning Department,  
Township of North Kawartha

From: Kevin M. Duguay MCIP, RPP

Date: May 6, 2026

Re: **Minor Variance Application**  
**78 Fire Route 50A - Jack Lake**  
**Township of North Kawartha**  
**(KMD File 2026-12)**

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This Memorandum has been prepared as a follow-up to the May 1, 2026 Minor Variance Application/ Planning Justification report package ads filed with the Township Planning Department regarding the above-captioned.

The MV Application is required to permit the proposed accessory building (garage) within the north-east part of the property.

No Application fee payment has been provided, pursuant to email correspondence from the Township CBO to Robert Barrow – Project Manager. The location-configuration of the proposed accessory building (garage) was considered as part of the recent Ontario Land Tribunal – Settlement Agreement. The standard regulatory provisions of the Zoning By-law pertaining to the location of the building relative to Fire Route 50A was overlooked as part of the forgoing. Accordingly, the Township CBO has indicated that the Application Fees associated with this Minor Variance Application can be waived. I am supportive of this directive.

Staff are welcome to contact me should they have questions or should you wish to discuss matters relating to the MV Application.

Yours truly,

Kevin M. Duguay, MCIP, RPP

CC

Bill and Stephanie Butler (Clients)

Rob Barrow (Veracity Ltd)