



Township of North Kawartha
280 Burleigh Street, PO Box 550, Apsley, ON K0L 1A0
Tel: 705-656-4445 | 1-800-755-6931 | Fax: 705-656-4446
www.northkawartha.ca

Report to Council

To: Mayor and Council Members
From: Matt Aldom, Chief Building Official / By-law Enforcement Officer
Date: May 19, 2026
Subject: Request to Waive Fee for Minor Variance Application A-09-26

Recommendation:

That Council approve a request to waive the fee for minor variance application A-09-26.

Background:

A proposal for the redevelopment of a property located at 78 Fire Route 50A was received by the Township which included a new dwelling, new garage and new sewage system. The development proposal was later the subject of an Ontario Land Tribunal (OLT) decision. After the decision was given, it was noted that some zoning deficiencies related to the proposed garage were not addressed by the OLT decision at which time a request was made to the OLT to amend the decision. The amendment to the OLT decision took several months to complete. Subsequent to the amended decision it was noted that one final setback deficiency still had not been addressed in the amended decision. Through discussion with the contractor for the proposed project, it was felt that a minor variance application would cause less delay than going back to the OLT for a further amendment to the decision in order to bring the proposal into compliance with the zoning by-law.

Analysis:

The Township received application A-09-26 for a minor variance to address the deficient setback to the deeded right-of-way which crosses the property. It is staff's position that under the circumstances that the \$990.00 fee for the requested minor variance application be waived.

Financial Implications:

Lost minor variance application revenue in the amount of \$990.00.



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Strategic and/or Other Plans:

Governance

1. Maintain policies and processes that enable effective governance.

In Consultation with:

Alana Solman, Chief Administrative Officer

Laura Stone, Planning Consultant

Attachments:

Memo from Kevin M. Duguay, MCIP, RPP