

## **Topic: Library Board By-laws**

### **1.21 Attendance at Board Meetings**

Board Motion Number:	<b>23.029</b>
Date of Original Board Motion Number:	<b>October 22, 2007</b>
Date of Current Issue:	<b>May 23, 2023</b>
Date of Next Review:	<b>2027</b>
Attachments:	

Signature of Board Chairperson (and Date):

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Regular attendance of all Board members at North Kawartha Public Library Board meetings is vital to the satisfactory conduct of Board business.

1. In the event that a member must be absent from any meeting, that member shall notify the Secretary and/or Chair prior to the day of the meeting.
2. Attendance at Board meetings should be carefully recorded in the minutes. This documents that a quorum was present and that the Board's decisions are valid.
3. Members may attend meetings virtually via the internet or by telephone. Board members attending virtually via the internet or by telephone may participate in discussions and may vote.