

# The Corporation of the Township of North Kawartha

## Minutes of the Committee of Adjustment Meeting held on April 21, 2026

### Hybrid Meeting

---

#### Session No. 2026– 04 – 21

**Members Present:** Carolyn Amyotte, Chair, Colin McLellan, Vice Chair,  
RuthAnne McIlmoyl, Jim Whelan

**Members Absent:** Jim O’Shea

**Staff Present:** Kelly Picken, Secretary-Treasurer  
Keely-Anne Johnson, Secretary/Reception  
Matt Aldom, Chief Building Official  
Jason Post, Deputy Chief Administrative Officer

Laura Stone, Planning Consultant  
(attendees participated in-person unless noted electronic)

#### Call to Order

The meeting was called to order by Chairperson Amyotte at 9:04 a.m. The public was informed that meetings are recorded and uploaded to the Township YouTube channel for public viewing.

#### Disclosure of Pecuniary Interest

None declared.

#### Business

Chair Amyotte declared the hearing open and explained that this was an opportunity to provide written or verbal comments on the applications. Recent changes to the Planning Act have removed the right for public appeals on Committee decisions. Only the applicant, public agencies and specified persons may appeal within the 20-day appeal period from the date of the decision.

#### Minor Variance A – 05 – 26

Laura Stone, Planner, identified the lands and explained the purpose and effect of the application. This Minor Variance Application meets the Four Tests of the Minor Variance and is consistent with the intent of the Provincial Planning Statement. This application is representative of good planning and should be approved.

### **Submissions**

Two letters of support were received.

Heather McCarten, the applicant attended electronically to answer any questions.

COA – 26 – 10

Moved by – RuthAnne McIlmoyl

Seconded by – Colin McLellan

That Minor Variance Application A-05 -26, Lot 29, BLK E, Burleigh Ward, Roll # 1536-020-001-42700, be approved as it is minor in nature, appropriate and desirable, conforms with the intent of the County of Peterborough Official Plan and Township Zoning By-law. Carried.

### **Approval of Minutes**

COA – 26 – 11

Moved by – Jim Whelan

Seconded by – Colin McLellan

That the minutes of the Committee of Adjustment Meeting held on March 17, 2026, be approved, as presented. Carried

### **Adjournment**

COA – 26 – 12

Moved by – RuthAnne McIlmoyl

Seconded by – Jim Whelan

That Committee adjourn proceedings. Carried.

The Committee adjourned at 9:11 a.m.

---

Carolyn Amyotte, Chairperson

---

Kelly Picken, Secretary-Treasurer