

Topic: Library Board By-laws

1.12 Chairperson of the Board

Board Motion Number:	23.020
Date of Original Board Motion Number:	October 22, 2007
Date of Current Issue:	March 28, 2023
Date of Next Review:	2027
Attachments:	

Signature of Board Chairperson (and Date):

The Chairperson of the North Kawartha Board acts as an official representative of the Library and ensures the proper functioning of the Board and the proper conduct of Board business, in accordance with appropriate legislation and prescribed rules of procedure.

1. The Chairperson presides at all regular and special meetings of the Board.
2. The Chairperson is an ex-officio member of all Board committees.
3. The Chairperson can vote on all issues.
4. The Chairperson is an authorized signing officer of all documents pertaining to Board business.
5. The Chairperson represents the Board alone or with other members of the Board, at any public or private meetings for the purpose of conducting, promoting or completing the business of the Board.
6. The Chairperson determines the responsibility of committees to deal with matters which arise where it is unclear which committee has responsibility, subject to eventual confirmation by the Board.
7. The Chairperson ensures that vacancies on Board committees are filled as expeditiously as possible.
8. The Chairperson advises the Vice-Chairperson if, for any reason, the Chairperson is temporarily unable to perform these functions.
9. The Chairperson shall not commit the Board to any course of action in the absence of the specific authority of the Board.
10. The term of office for the Chairperson shall be one year.

11. The election of the Chairperson shall take place at the inaugural meeting of the Board and annually thereafter. A chairperson can serve consecutive terms.