

The Corporation of the Township of North Kawartha

Minutes of the Regular Meeting held on May 5, 2026

Hybrid Meeting held in the North Kawartha Council Chambers,

280 Burleigh Street, Apsley

Regular Session 2026 – 05 – 05

Members Present: Mayor Carolyn Amyotte, Deputy Mayor Jim Whelan,
Councillors: RuthAnne McIlmoyl and Colin McLellan

Members Absent: Councillor Jim O'Shea

Staff Present: Alana Solman, Chief Administrative Officer
Connie Parent, Clerk
Kelly Picken, Deputy Clerk
Gary Geraldi, Director of Parks and Recreation/Waste Mgmt. (electronic)
Edward Hilton, Economic Development Officer

Laura Stone, Planning Consultant, One Community Planning
Forbes Symon, Planning Consultant, Jp2g Consultants Inc. (electronic)

(all attendees participated in-person unless noted electronic)

Others Present:

Call to Order and Welcome

Mayor Amyotte called the meeting to order at 9:35 a.m., welcomed everyone and informed those in attendance that the meeting will be recorded and uploaded to the Township YouTube Channel for public viewing.

Land Acknowledgement

Mayor Amyotte recited the Land Acknowledgement.

Disclosure of Pecuniary Interest and the General Nature Thereof

No declarations.

Adoption of the Agenda

Moved by – Deputy Mayor Whelan
Seconded by - Councillor McIlmoyl

That the agenda be approved, as amended, to change the order of business. Carried.

Statutory Public Meetings

The Statutory Public meeting was declared open to hear a zone amendment application.

Chair Amyotte explained that this was an opportunity for the public to provide written or verbal comments on the applications. The Planning Act has removed the right of public appeals on Council decisions. Only the applicant, public agencies and specified persons may appeal within the 20-day appeal period from the date of the notice of decision.

Zone Amendment Application #ZA-02-26 (PME Investments)

Forbes Symon, Planning Consultant, identified the lands and explained the purpose and effect of the application. The application is to satisfy the conditions of Consent Application B-89-25. Approval of the application was recommended.

Submissions

Ministry of Transportation - No concerns subject to conditions of consent.

Kevin Duguay, Planner for the Applicant, agreed with Mr. Symon's summary and commented that the application is straight forward. He provided an overview of the application.

Don Roden and Catherine Bailey, owners of Woody's Restaurant, spoke in support of the application and the benefits of additional housing to the Community and businesses.

Mr. Duguay responded to questions from Council indicating that there is a pending right-of-way application with the Land Division Committee and potential for some residential development pending further approvals.

26 - 127

Moved by – Councillor McIlmoyl
Seconded by – Deputy Mayor Whelan

That Council approve Zone Amendment Application #ZA-02-26, to remove the "General Commercial (C-3)" zoning and replace it with "Environmental Constraint (EC)" and "Rural (RU)" zoning." Carried.

Mayor Amyotte declared the statutory public hearing closed.

Consent Application B-19-25 – Application for Lot Addition

Laura Stone, Planning Consultant, identified the lands and explained the purpose and effect of the application.

26 - 128

Moved by - Councillor McLellan

Seconded by - Councillor McIlmoyl

That Council recommend that the County of Peterborough approve Consent Application B-19-26 for the purposes of a lot addition conditional upon rezoning the parcel of land being transferred to Shoreline Residential. Carried.

Closed Session

26 – 129

Moved by - Councillor McLellan

Seconded by – Deputy Mayor Whelan

That the next portion of the meeting be closed to the public at 9:53 a.m. as the subject matter being considered is pursuant to the Municipal Act, 2001, S.O. 2001, c.25, S. 239 (2) (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (**Court Matters**). Carried.

26 - 130

Moved by - Councillor McIlmoyl

Seconded by - Deputy Mayor Whelan

That Council arise and come out of closed session at 10:56 a.m. Carried.

Report Out of Closed Session

Mayor Amyotte reported out of closed session that direction was provided to the municipal solicitor based on the items listed for discussion.

Presentations / Deputations / Petitions

Retirement Certificate

Mayor Amyotte presented Connie Parent, Clerk with her retirement certificate at the end of the meeting.

County of Peterborough Report

26 - 131

Moved by - Councillor McIlmoyl

Seconded by - Councillor McLellan

That the verbal County Report from Mayor Amyotte and Deputy Mayor Whelan be received. Carried.

Crowe Valley Conservation Authority Report

26 - 132

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McIlmoyl

That the verbal Crowe Valley Conservation Authority Report from Councillor McLellan be received. Carried.

Adoption of Minutes of Previous Meeting(s) of Council:

Regular Minutes

26 - 133

Moved by - Councillor McIlmoyl

Seconded by - Deputy Mayor Whelan

That the minutes of the regular meeting of Council held on April 21, 2026, be adopted, as amended to correct the date of the Teeny Tiny Summit to May 28. Carried.

Business Arising from Previous Minutes

None

Consent Agenda

Peterborough County Resolution re: Comments on Bill 98

26 - 134

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McLellan

That Council support the County of Peterborough resolution 69-2026 regarding Bill 98 – Building Homes and Improving Transportation Infrastructure Act, 2026; and further that a copy of this motion be sent to the MPP, Premier Ford and the Minister of Ministry of Municipal Affairs and Housing. Carried.

26 - 135

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McLellan

That Council receives the following consent agenda items:

1. Monthly Activity Reports
 - a) Public Works Department (March)
2. City of Peterborough, April 24, 2026, Resolution regarding guaranteed basic income

3. Township of Hornepayne, September 10, 2026, Resolution re: Small Northern New Residential Property Tax Class. Carried.

Staff Reports

Front and Rear Barrier-free Walkways Quote – 135 Burleigh Street

26 - 136

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McLellan

That Council approve Quote# 26-10 in the amount of \$11,350.00 provided by Rubicon General Contracting Limited for the construction of sloping barrier-free walkways at the front and rear entrances at 135 Burleigh Street and further that these funds be taken from future capital reserves. Carried.

Provincial Day of Action on Litter

26 - 137

Moved by - Councillor McIlmoyl

Seconded by - Councillor McLellan

That Council receive the report prepared by the Director of Parks and Recreation and Waste Management regarding Provincial Day of Action on Litter to be held on May 12th. Carried.

Road Name Change

26 - 138

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McIlmoyl

That Council approves the renaming of Hull's Road to Waterfall Lane, in accordance with the Township's Road Naming and Renaming Policy adopted under By-law 2025 0027; and further;

That Council authorize staff to complete all required notifications, signage installation, mapping updates, and coordination with emergency services, Canada Post, and Peterborough County, as applicable. Carried.

Signing Officers

26 - 139

Moved by - Councillor McIlmoyl

Seconded by - Councillor McLellan

That Council pass the new Signing Officers By-Law and rescind By-Law #2017-0056. Carried.

2026 First Quarter Financial Activities

26 - 140

Moved by - Councillor McLellan

Seconded by - Deputy Mayor Whelan

That Council pass a motion to receive the Financial Activities Report and the Salaries and Benefits Breakdown Report for the 2026 First Quarter as prepared by the Treasurer. Carried.

Appointment of Clerk and Lottery Licensing Officer

26 - 141

Moved by - Councillor McLellan

Seconded by - Councillor McIlmoyl

That a by-law be passed at the end of the meeting to appoint Kelly Picken as Clerk for the Corporation of the Township of North Kawartha effective June 1, 2026, and further that the Clerk be hereby appointed as Lottery Licensing Officer for the Corporation of the Township of North Kawartha. Carried.

Appointment of Deputy Clerk and alternate Lottery Licensing Officer

26 - 142

Moved by - Councillor McLellan

Seconded by - Councillor McIlmoyl

That a by-law be passed at the end of the meeting to appoint Keely-Anne Johnson as Deputy Clerk for the Corporation of the Township of North Kawartha effective June 1, 2026, and further that the Deputy Clerk be hereby appointed as alternate Lottery Licensing Officer for the Corporation of the Township of North Kawartha. Carried.

Reports from Boards and Committees

None

New Business and Unfinished Business

No new business or unfinished business.

Correspondence

No correspondence

Re-Appointment of Municipal Representative for the Otonabee-Peterborough Source Protection Area on the Trent Conservation Coalition Source Protection Committee

26 - 143

Moved - Councillor McLellan

Seconded - Deputy Mayor Whelan

That the Township of North Kawartha supports the re-appointment of Warden/Deputy Mayor Bonnie Clark to continue representing the interests of municipalities for the Otonabee-Peterborough Source Protection Area on the Trent Conservation Coalition Source Protection Committee until December 31, 2030. Carried.

Announcements

Mayor Amyotte commented on the success of the Apsley Lions Home and Cottage Show.

By-Laws

Moved by – Deputy Mayor Whelan
Seconded by – Councillor McIlmoyl

That By-Law 2026-0027 being a by-law of the Corporation of the Township of North Kawartha under the provisions of Section 34 of the Planning Act R.S.O. 1990, chap. P.13, as amended, to amend Zoning By-Law #26-2013, with respect to certain lands described as Part Lot 34, Concession 2, in the geographic area of Anstruther, in the County of Peterborough, Roll # 1536-020-201-30002 and that;

By-Law 2026-0028 being a by-law to Being a by-law of the Corporation of the Township of North Kawartha to authorize and designate certain Officers and Council members of the Corporation as signing officers for the purpose of paying the accounts of the Corporation and to rescind By-Law #2017-0056 and that;

By-Law 2026-0029 being a by-law of the Corporation of the Township of North Kawartha to appoint Kelly Picken as Clerk and Lottery Licensing Officer for the Township of North Kawartha and that;

By-Law 2026-0030 being a by-law of the Corporation of the Township of North Kawartha to appoint Keely-Anne Johnson as Deputy Clerk and alternate Lottery Licensing Officer for the Township of North Kawartha and that;

By-Laws 2026-0027, 2026-0028, 2026-0029 and 2026-0030 be read and adopted in open Council on the 5th day of May, 2026. Carried.

Confirmatory By-Law 2026-0031

Moved by - Councillor McIlmoyl
Seconded by - Deputy Mayor Whelan

That By-law 2026-0031 being a by-law to confirm the proceedings of a regular meeting of the Township of North Kawartha held on the 5th day of May, 2026 be read and adopted in open Council on the 5th day of May, 2026. Carried.

Adjournment

26 - 144

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McIlmoyl

That Council adjourn proceedings. Carried.

Council adjourned at 11:56 a.m.,

Carolyn Amyotte, Mayor

Connie Parent, Clerk