



Township of North Kawartha
280 Burleigh Street, PO Box 550, Apsley, ON K0L 1A0
Tel: 705-656-4445 | 1-800-755-6931 | Fax: 705-656-4446
www.northkawartha.ca

Report to Council

To: Mayor and Council Members
From: Gary Geraldi, Director of Parks and Recreation / Waste Management
Date: May 11, 2026
Subject: April 2026 Activity Report

Recommendation:

Monthly Activity Reports are intended for information purposes.

Background:

Departmental Activity Reports were created to keep the Mayor and Council Members informed of recent general activity in the preceding month. These reports are not meant to be comprehensive or include day to day operational duties, they are a high-level overview.

Analysis:

The following is an activity report from the Parks and Recreation, Waste Management and Facility Maintenance Departments for the month of April 2026.

This is a General Activity Report and as mentioned, it does not include day-to-day activities, regular rental activities, private rentals and responsibilities/duties pertaining to customer service and facility operational/maintenance. This is merely an overview in point-form format and topics can be expanded, upon request.

Parks and Recreation

Facility Maintenance

- **April 2nd** - The NKCC Starlink service was upgraded to improve the internet service and the public free wi-fi. I would again like to thank Mackenzie and Shawn for the continued efforts and commitment to improving the internet and network at the NKCC. The improvements have been fantastic and were immediately noticeable.



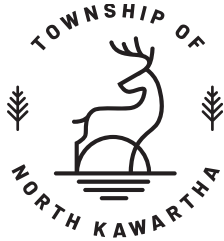
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- **April 5th** - The removal of the NKCC ice surface took place at the beginning of April. This process involves shaving the ice down to the logos, careful removal of the reusable textile logos with hot water, and continued shaving until all game markings and white painted ice is gone. From there a thin layer of ice remains which melts and then our dehumidification system and fans take over. Once most of the water evaporates (48hours), a full clean of the floor takes place. If done properly, clean-up is minimal and heavy equipment never needs to be used, thereby protecting your concrete floor and extending the floor's life expectancy.
- **April 7th** - Due to an unknown network loss, a diagnosis of the Apsley Dental battery backup system was investigated and ultimately repaired to prevent further network interruptions.
- **April 9th** - A full re-lamping of the NKCC banquet hall was performed. Parts were ordered and a plan was developed in advance so that this project could safely take place between events without a programming interruption.
- **April 10th** - The CIMCO Refrigeration Tech visited the NKCC to perform season ending inspection and summer shutdown of the plant. Off-season capital projects were discussed in detail as planned and budgeted.
- **April 13th** - Battye Mechanical visit was coordinated to install the backordered parts for the NKCC roof-top MAU (dressing room make-up-air unit) and finish installation of parts ordered for the repair of the commercial roof-top HVAC unit at 135 Burleigh St. This coordination reduced travel and labour costs.
- **April 13th** - NEOTEC Water Treatment site visit was coordinated for the Municipal Office and Library to diagnose the continuous challenges with filtering elevated levels of iron and manganese without upgrading current equipment. A plan of action was developed and implemented.
- **April 14th** - A full deep-clean of the NKCC arena areas, dressing rooms and walls was performed following the ice removal and floor cleaning process.
- **April 16th** - The NKCC LED sign was finally fully repaired and tested. Shawn completed a challenging project of entering and scheduling a variety of messages, with specific character counts, that will automatically be displayed on the sign.
- **April 17th** - Following the NKCC re-lamping, ceiling tiles in the banquet hall with specific acoustic characteristics, were identified for replacement and replaced between scheduled events.
- **April 16th-17th** - The hanging pole banners in Apsley were all removed and updated with seasonal banners. Hardware was repaired and added as required.
- **April 20th** - A full re-lamping of the WPCC banquet hall was performed. As with the NKCC, parts were ordered and a plan was developed in advance so that this project could safely take place between events without a programming interruption.



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- **April 22nd** - A site visit, inspection and spring maintenance plan was developed for Chandos and Quarry Bay Beach.
- **April 27th** - Rapid Lift was scheduled to perform annual inspection of our scissor lift on-site and replace batteries as required.
- **April 28th** - A full Spring deep-clean of GACC was performed, along with some minor maintenance that was identified in advance.

Special Events:

- **NKCC, WPCC and GACC** - In addition to regular programming of the community centre banquet halls, the community centres also had several special events in March.
 - **April 3rd** - Day 1 of the U18 LEO League Championships at the NKCC.
 - **April 4th** - Day 2 of the U18 LEO League Championships at the NKCC.
 - **April 8th** - NK Skating Club Year-End Banquet & Awards at the NKCC.
 - **April 12th** - PAL course at GACC
 - **April 14th** - Apsley Homestead Group at GACC
 - **April 23rd** – AMHA held a year-end U13 ball hockey game at the NKCC.
 - **April 25th** - AMHA Year-End Banquet & Awards at the NKCC. This involved the arena surface floor (no ice) and the banquet hall.
 - **April 27th** – Follow-up meetings were held with the Pickleball Club to plan and organize final schedule and registration.
 - **April** - Lions Home Show prep. All through the month of April, several meetings with the Lions Club took place in preparation of the 1st Annual Lions Home Show. Some of the meetings were scheduled and some were impromptu. Staff did a fantastic job in April getting the ice removed, facility full cleaned and minor maintenance completed, in time for the Home Show set-up that started in the final week of April. Numerous electrical considerations were figured out in advance. And as a note, the several twist-lock electrical outlooks that we installed over the ice surface during the NKCC build, became a fantastic benefit for the Home Show, as we planned 16 years ago.
 - **April** - Strength & Core Confidence Fitness program is now ongoing due to popularity at the NKCC.
 - **April** - The Chair Yoga at WPCC continued in April.

Waste Department:

- **2025 Data** – As reported in March, all compiled 2025 Data was provided to our consultant and all closed landfill site reports, along with our two operating transfer station annual reports, were submitted to the MECP by April 30th.



- **Recycling** – As previously reported, Circular Materials has still not provided any 2026 monthly recycling weights. This is an issue with all Ontario municipalities, not just NK. I raised this issue with RLG, and I was advised that CMO is currently working on a solution.
- **Non-Eligible Recycling** – Staff continues to ensure that all I.C. & I. recycling is sorted into our specific I.C. & I. recycling bins and as we start to get busier, these bins continue to be well received by seasonal businesses.

Other / Training / HR

- April was a very busy month with interviews, onboarding staff, training, etc. This included but was not limited to:
 - P&R Administration Assistant interviews.
 - P&R Sport Coordinator interviews.
 - P&R General Labourer and Seasonal Transfer Station Attendant interviews.
 - P&R Swim Instructor interviews.
 - Health & Safety Training.
 - Training on “Working with Youth in Sport” for sport programming staff
 - NKCC Power Outage Procedures & Protocol training for staff.

Financial Implications:

N/A

Strategic and/or Other Plans:

Infrastructure

1. Ensure that the existing infrastructure is sustained reflective of the Asset Management Plan.

Governance

1. Provide Quality Community Programs and Services.
2. Provide effective, clear and transparent Township Communication.

Environment

1. Promote Responsible Environmental Stewardship.

Consultant(s) Sourced:

Shawn Tucker, Parks and Recreation Supervisor

Attachment:

None.