

Topic: Library Board By-laws

1.19 Regular Board Meetings

Board Motion Number:	23.042
Date of Original Board Motion Number:	October 22, 2007
Date of Current Issue:	June 27, 2023
Date of Next Review:	2027
Attachments:	

Signature of Board Chairperson (and Date):

Regular meetings of the North Kawartha Public Library Board shall be held at least 10 times per year.

1. Regular meetings of the Board shall be held in the mornings of the fourth Tuesday of each month, unless such day shall be a legal, public or civic holiday, in which case the Board shall meet on a date agreed upon at a preceding meeting of the Board.
2. Additional regular meetings may be scheduled at the Board's discretion.
3. Regular meetings will be held in the boardroom at the North Kawartha Public Library in Apsley with the exception of a minimum of one meeting to be held at the Woodview Branch.
4. Board meetings shall be open to the public, and the staff, with the exceptions of Sec.16.1 (4) & (5) of the Public Libraries Act.
5. Our intent is to have wholly in person meetings, but we have provided for hybrid meetings by including the following language within this Board By-Law.

It is acceptable to enable the use of technology so that Board Members may remotely participate in meetings, in cases when members are not able to physically attend. Any such technology must enable real time participation (such as phone or video) and the identity of the person(s) remote to the physical space must be verified by those in attendance.

Both in person and remote participants will be considered when determining quorum.

Any requests for remote participation must be communicated to the Board Chair and CEO/Librarian at least 24 hours in advance of the meeting.

Remote participation, as referenced above, is intended to support participation by Board members who are unable to attend a regular meeting which is physically hosted within a library branch or other facility.

Fully electronic meetings, with all members participating remotely, may be held during a period of declared emergency, so long as members of the public may attend virtually and participate in real-time.

The Chairperson or any two members of the Board may summon a Special Meeting of the Board by giving each member reasonable notice, specifying the purpose for which the meeting is called.