

Topic: Library Board By-laws

1.11 Disqualification of Board Members

Board Motion Number: **23.020**
Date of Original Board Motion Number: **October 22, 2007**
Date of Current Issue: **March 28, 2023**
Date of Next Review: **2027**
Attachments:

Signature of Board Chairperson (and Date):

Board members may be disqualified to serve on the Board and provisions must be in place to undertake the disqualification process and replace the disqualified Board member.

1. A Board member may be disqualified for any of the following reasons:
 - a) convicted of an indictable offence;
 - b) becomes incapacitated ;
 - c) is absent for from meetings of the Board for three consecutive months without being authorized by a Board resolution;
 - d) ceases to be qualified for membership, according to the Public Library Act.
2. Any Board member may bring a disqualification event to the attention of the Board, through the Chairperson, requiring subsequent collective action by the entire Board.
3. If one or more of the above conditions apply, the Board member's position becomes vacant and the remaining Board members must declare (and document) the vacancy.
4. In cases of a vacant seat arising because of disqualification or because the Board member resigns, the Board must immediately notify the appointing Township Council.
5. The Township Council is responsible for appointing an individual to fill the Board member vacancy on the Board for the unexpired term, except when the unexpired term is less than 45 days.
6. Conflicts of interest may arise for individual Board members and these could also lead to disqualification. The by-laws concerning Conflict of Interest and Liability must be consulted.