

Topic: Children's & Teen's Services

2.2 Children's & Teen's Area in the Library

Board Motion Number:	24.026
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Date of Next Review:	2028
Attachments:	None

Signature of Board Chairperson (and Date):

Policy

The North Kawartha Public Library will ensure that a well-planned children's and teen's area in the library is an invitation to young patrons to explore the library materials and services. The area will also be comfortable, colourful, welcoming and warm to children and teens.

Procedures

Children's Area

1. To determine the size of the children's area, the CEO/Librarian will consider the size of the population to be served, the size of the collection and the building design.
2. With regard to location, the children's service area shall be distinct from the adult area. The area shall be flexible with regard to noise, to respond to the requirements of both adults and children.
3. The CEO/Librarian will ensure that the furnishings in the children's area are sturdy, washable and painted with non toxic materials. All furnishings should be designed with children in mind: the height of shelves, chairs and tables must correspond to the height of the users. Consideration should be given to people with disabilities.
4. Displays, posters, and other decorative elements shall be used to define the children's area, to promote Library materials and programs and to make the Library inviting. The children's area should be visually stimulating and children should be able to readily distinguish their own area from the rest of the library.

5. The children's area shall allow for access to this section by strollers, baby carriages and wheelchairs. Staff shall assist those in need at doors where possible.

Teen's Area

1. To determine the size of the teen area, the CEO/Librarian will consider the size of the population to be served, the size of the collection and the building design.
2. The teen area will be clearly identified.